PRE-ORDERED SCHOOL SHOP PICK-UP:
- Return your list to school by 28th of November 2016.
- Please rule through the items you do not wish to purchase. If you wish to pre-pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggs Educational Supplies.
- You can also order online up to 20th of November 2016 and choose school pick-up. Please visit booklists.ziggs.net.au. Your school code is BER. Select Kindy. Your password is ZZY011.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – no cheques will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggs, after your shop date as to where your uncollected bag will be held.
- Collect your pre-packed bag from the Undercover Area on Monday 30th of January 2017 from 2:30pm to 4:00pm.

HOME OR BUSINESS DELIVERY:
- Order online by 20th of November 2016 for HOME OR BUSINESS DELIVERY.
- Postage is $7.95 per child or $12.00 per family (for instructions on family delivery see below).
- If paying postage per family, please select the “delivery per family” option on the first child’s order, then for every additional order, please select the “additional child” option. You will be charged $12.00 delivery on the first child’s order, & $0.00 delivery for each additional child’s order. When filling in your delivery details, please also put the full name & year level of each sibling in the “comments” area so that we can ensure all orders are sent together.
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on www.auspost.com.au.
- We recommend using a business address for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. If using a business address, please ensure that you enter the name of the business.
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.
- To order online, please visit booklists.ziggs.net.au. Your school code is BER. Select Kindy. Your password is ZZY011.
- Please note: All home/business delivery orders must be PRE-PAID

LATE ORDERS:
Orders received after the 22nd of November 2016 will be processed for home delivery. These orders will incur a late postage and handling fee of $13.95 per child or $20.00 per family, and delivery before the start of school CANNOT be guaranteed, so please place your order BEFORE the cut-off date

MISSING ITEMS:
If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggs.net.au. Any claims made after this date will not be accepted.

PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES

ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155

Web: booklists.ziggs.net.au
Email: admin@ziggs.net.au
Phone: 9455 3717
SELF SERVICE:
Visit us at: ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155
Trading hours: Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm
Sat 24th Dec 9:00am – 1:00pm
Sat 31st Dec 9:00am – 1:00pm
Sat 28th Jan 9:00am – 3:00pm
Sun 29th Jan 11:00am – 4:00pm
Closed all public holidays
How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.

We are located here opposite Trevors Carpets
(Extra parking is available at the rear of the store)

REFUNDS:
Refunds will be granted for items on your Requirements List that are in perfect condition up to the 28th of February 2017 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.
YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:
1x Large Box of Tissues (200s)
1x Bertram Sun Smart Hat (available from the Uniform Shop)
1x Liquid Soap Refill

Your parcel will be available from the Undercover Area on:
Monday 30th of January 2017 from 2:30pm to 4:00pm.
You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname:

First Name:

Total: $
<table>
<thead>
<tr>
<th>BIN LOC</th>
<th>ITEM</th>
<th>NOTES</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>0035</td>
<td>Book Bag 350mm x 400mm Assorted</td>
<td></td>
<td>1</td>
<td>$7.95</td>
<td>$7.95</td>
</tr>
<tr>
<td>0080</td>
<td>Crayons Strand 12</td>
<td></td>
<td>1</td>
<td>$7.50</td>
<td>$7.50</td>
</tr>
<tr>
<td>0110</td>
<td>Display Book A3 20 Inserts Black With Insert Cover</td>
<td></td>
<td>1</td>
<td>$9.75</td>
<td>$9.75</td>
</tr>
<tr>
<td>0116</td>
<td>Display Book A4 20 Inserts Assorted</td>
<td></td>
<td>1</td>
<td>$1.85</td>
<td>$1.85</td>
</tr>
<tr>
<td>0186</td>
<td>Exercise Book A4 48 Page 25mm Ruled</td>
<td></td>
<td>1</td>
<td>$1.30</td>
<td>$1.30</td>
</tr>
<tr>
<td>0201</td>
<td>Glue Stick Artline 40g Purple</td>
<td></td>
<td>4</td>
<td>$2.50</td>
<td>$10.00</td>
</tr>
<tr>
<td>0236</td>
<td>Marker Artline 70 Black</td>
<td></td>
<td>2</td>
<td>$3.35</td>
<td>$6.70</td>
</tr>
<tr>
<td>0287</td>
<td>Marker Whiteboard Faber Bullet Assorted (Any Colour)</td>
<td></td>
<td>3</td>
<td>$2.00</td>
<td>$6.00</td>
</tr>
<tr>
<td>0336</td>
<td>Pencil Coloured Faber Grip Triangular &amp; Sharpener 10</td>
<td></td>
<td>1</td>
<td>$6.35</td>
<td>$6.35</td>
</tr>
<tr>
<td>0414</td>
<td>Scrap Book News &amp; Cutting 400x325mm 72 Page</td>
<td></td>
<td>1</td>
<td>$3.80</td>
<td>$3.80</td>
</tr>
<tr>
<td>0444</td>
<td>Whiteboard Non Magnetic Personal 210X275mm</td>
<td></td>
<td>1</td>
<td>$7.55</td>
<td>$7.55</td>
</tr>
<tr>
<td>1072</td>
<td>Handy Pouch Multipurpose A4 ##</td>
<td></td>
<td>1</td>
<td>$4.95</td>
<td>$4.95</td>
</tr>
<tr>
<td>1133</td>
<td>Paper Plate Uncoated 230mm Pkt50 ##</td>
<td></td>
<td>1</td>
<td>$6.50</td>
<td>$6.50</td>
</tr>
<tr>
<td>1161</td>
<td>Pencil Jumbo EC Triangular HB ##</td>
<td></td>
<td>2</td>
<td>$1.25</td>
<td>$2.50</td>
</tr>
<tr>
<td>1334</td>
<td>Tissue Paper A4 Assorted Colours Pack 120</td>
<td></td>
<td>1</td>
<td>$3.95</td>
<td>$3.95</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

$86.65

**SCHOOL VOLUNTARY CONTRIBUTIONS**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bertram Primary School Contribution Per Child</td>
<td>1</td>
<td>$60.00</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

$60.00

**APPROVED VOLUNTARY FUNDS**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bertram Primary Kitchen Garden Program</td>
<td>1</td>
<td>$20.00</td>
<td>$20.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

$20.00

**SCHOOL DONATIONS**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bertram Primary Building Fund Donation</td>
<td>1</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
<tr>
<td>Bertram Primary Library Fund Donation</td>
<td>1</td>
<td>$25.00</td>
<td>$25.00</td>
</tr>
</tbody>
</table>

**SUBTOTAL**

$50.00

---

**PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

**GRAND TOTAL:**

$ (fill in the total)

---

**2017 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

Card Type:  ☐ Mastercard  ☐ Visa  (American Express is not accepted)

Card Number:  /  Expiry:  /  

Cardholder's Name:  

Signature:  

---

Prices are subject to change without notice  All prices include GST  You must pre-order to guarantee supply of ## items

1/180 Bannister Rd, Canning Vale WA 6155